

Bridgman Public Library
Board Minutes
January 23, 2018 9:00 A.M.

Call to Order: 9:00 A.M.

Present: Board Members: Collins, Crocker, Hill, Huff, Janoskey, Kuypers, Noll and Wilk.
Staff: Evans and Gast.

Agenda Revisions: None.

Guests: None.

Public Comment: None.

Friends of the Library: None.

Committee Reports: Finance Committee: Huff reported that the Minutes of the November 13th Finance Committee Meeting were distributed. The Finance Committee met this morning, and in the Action Items will recommend the reinvestment of roughly \$180,000.00 in CDs maturing at Horizon Bank this week.

Director's Report: Evans reported no additions to the Director's Report.

Approval of Minutes: Huff moved to accept the December Board Meeting Minutes with corrections, second by Wilk. Motion carried.

Treasurer's Report: Huff reviewed the balance sheet. The Finance Committee will meet to discuss budget revisions. According to Huff, the Library has received 80% of its budget; he anticipates payment of the remaining \$31,000.00 from Lake Charter Township in March.

Discussion Items: 2018 Committee Assignments: Committee Assignments have been made. **Hoopla, New Library Service:** Evans reported that the Library will be getting a new service for digital books, audiobooks, movies, music, and more. This service is in addition to Overdrive, and differs in that it is a pay-for-use model. **Niles District Library Partnership:** Evans reported that the Niles District Library is pursuing an LSTA grant that would enable them to hire a social worker to work in their Library. Their Director has invited us to partner with them in this 3 year program, which would have a MSW intern here at BPL 6 hours per week. With Bridgman's changing demographics, these services may prove beneficial for patrons in need, as well as fit well within our Strategic Plan. Huff made the motion to partner with NDL on the grant, second by Kuypers. Motion carried.

Action Items: Approve Bills: Huff made the motion to pay the bills in the amount of \$26,446.66, second by Wilk. Motion carried. **Horizon CDs:** Huff reviewed the status of CDs at Horizon maturing this

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JOINT BOARD OF DIRECTORS MEETING MINUTES
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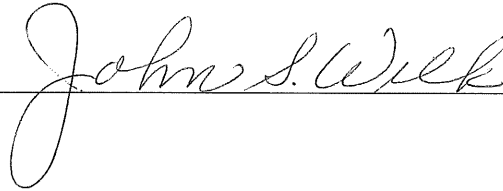
week. The Finance Committee recommends that we reinvest \$50,000.00 in one 16 month CD at Horizon with a 1.75% interest rate, and one 12 month, \$130,000.00 CD at First Source with a 2.06% interest rate. Motion to accept Finance Committee's recommendation made. Motion carried.

Communication and Correspondence: Evans reported that she received a thank you note from Our Lady Queen of Peace Church for our annual Food For Fines donation.

Time of Adjournment: Kuypers made the motion to adjourn the meeting at 9:24 A.M., second by Janoskey. Motion carried. The next meeting will be held on February 27th at 9 A.M.

Respectfully submitted by
Cindy Gast

Approved by the Secretary:



Date: 3/5/18