

Bridgman Public Library
Board Minutes
December 27, 2016 8:30 A.M.

Call to Order: 8:30 A.M.

Present: Board Members: Hill, Huff, Janoskey, John, Kuypers, Siewert and Wilk. Barnes, Crocker and Noll, excused.

Staff: Evans and Gast

Agenda Revisions: None.

Guests: None.

Public Comment: None.

Friends of the Library: Evans reports that most of the new Library furniture has arrived, and half of the old furniture has been sold. Also, the Book Boutique was a success.

Committee Updates: None.

Lake Township Report: Wilk reported on Lake Township's December 20th Meeting. Committee and Board appointments for 2017 have been approved. Phase 2 of the old fire station remodel is nearing completion.

Director's Report: None.

Approval of Minutes: Siewert made the motion to approve the minutes of the November Board Meeting, second by Janoskey. Motion carried.

Treasurer's Report: According to John, 95% of the City's tax dollars and all but 1 outstanding Township contribution have been deposited in the Library's account. Siewert asks if any of the Library's CDs are coming due. John will discuss with Crocker and report back next month.

Discussion Items: Committee Assignments: In addition to Committee assignments, an Ad Hoc Committee has been established for strategic planning. **Chikaming Update:** New Chikaming Supervisor, David Bunte, has requested Bridgman, New Buffalo, and Three Oaks libraries make a presentation at the January Chikaming Board meeting on why the Township should have a line-item in their General Fund for library support. Evans encourages any Board Member available to attend this meeting at 6:30 on January 12th. **Hosted-Solution Migration:** Evans advises that the Migration is scheduled for February 5 and should not result in a disruption of service.

Action Items: Approve Bills: John made the motion to pay the bills in the amount of \$26,167.98, second

by Kuypers. Motion carried. **Approve Audit:** With the correction of 2 previously mentioned typos, Siewert made the motion to approve the Audit, second by Huff. Motion carried.

Communication and Correspondence: Evans received a thank you letter from St. Mary's for our Food for Fines contribution.

For the Good of the Library/Board Training: IBID is scheduled to repair the defective lighting in the library. Evans advises we should be receiving an end-of-year statement from the Berrien Community Foundation in January, but current correspondence shows the amount of spendable money in our account.

Time of Adjournment: Wilk moved to adjourn the meeting at 8:56 A.M., second by Kuypers. Motion carried. The next meeting will be held on January 24th at 8:30 A.M.

Respectfully submitted by
Cindy Gast

Approved by the Secretary: Carol Ann Siewert Date: 1-24-17